

# **National Dong Hwa University**

## **Department of Economics Academic Guidelines for the Master's Program Students**

Amended and approved on April 13, 2016 by the 1st Department Affairs Meeting of the 2nd Semester of Academic Year 2015-2016.  
Amended and approved on April 20, 2016 by the 1st College Affairs Meeting of the 2nd Semester of Academic Year 2015-2016.  
Referenced and approved on June 15, 2016 by the 2nd University Academic Affairs Meeting of the 2nd Semester of Academic Year 2015-2016.  
Amended and approved on February 23, 2017 by the 1st Department Affairs Meeting of the 2nd Semester of Academic Year 2016-2017.  
Amended and approved on March 22, 2017 by the 1st College Affairs Meeting of the 2nd Semester of Academic Year 2016-2017.  
Referenced and approved on May 31, 2017 by the 2nd University Academic Affairs Meeting of the 2nd Semester of Academic Year 2016-2017.

### **1. Legal Basis for the Guidelines**

The Department of Economics, National Dong Hwa University (hereafter referred to as “the Department” and “the University” respectively) hereby formulates the Department Academic Guidelines for the Master's Program Students (hereafter referred to as “the Guidelines”) in accordance with the University Academic Regulations, University Guidelines for the Degree Conferral for Master's and Doctoral Program Students, and other relevant regulations.

### **2. Admission Qualifications (also applicable to the Change of Graduate Major)**

- (1) Students who are admitted through the Early Admission Application or Entrance Examination to the Master's Program of the Department
- (2) International students may apply for admission to the University by following the University Regulations on International Student Admissions
- (3) Students who meet the requirements specified in the University Regulations for Program Transfer

### **3. Years of Study**

The years of study for graduate students in the Master's Program of the Department shall be one to four years; aforementioned students with a full-time job may extend their years of study for a maximum of two years.

### **4. Course Requirements**

- (1) Refer to and follow the Master's Program curriculum plan of the Department.
- (2) During their first year of enrollment, students should complete the online Academic Research Ethics Education course (for at least 3 hours) and pass the course test on the website of the Center for Taiwan Academic Research Ethics Education.

### **5. Course Credit Waiver**

- (1) Refer to and follow the University Course Credit Waiver Guidelines.
- (2) Students who completed a master's-level course in the field of Economics at home or abroad with a grade of 70% or higher and without being counted towards graduation before may request a course credit waiver from the Department. A waiver request will be reviewed by the Department before approval; there is no limit to the number of course credits that a student may request be waived.

### **6. Thesis Advising**

A request for thesis advising or change of advisor should refer to and follow the Department

Guidelines for the Interaction between Thesis/Dissertation Advisors and Graduate Students.

**7. Graduate Degree Examination**

Graduate students of the Department who meet the following requirements are eligible to apply for the Master's Degree Examination:

- (1) Minimum years of study prescribed by the University
- (2) Completion of the required courses and course credits prescribed by the Department
- (3) Certificate of completion of the Academic Research Ethics Education course (applicable to students enrolled since Academic Year 2016-2017)
- (4) Completed draft of the graduate thesis manuscript

**8. Graduation Requirements**

Master's Program students who complete a graduate thesis and pass the Master's Degree Examination are eligible to graduate.

9. Other related matters not stated herein must be conducted in accordance with pertinent regulations and rules by the University and the Ministry of Education.
10. The Guidelines must be promulgated and implemented after being approved by the Department Affairs Meeting and the College Affairs Meeting and be submitted to the University Academic Affairs Meeting for future reference. The same procedure applies to any subsequent amendments.